

**London Borough of Brent  
Summary of Decisions taken by the Cabinet  
on Monday 21 July 2014**

PRESENT: Councillor Butt (Chair), Councillor Pavey (Vice-Chair) and Councillors Hirani, Mashari, McLennan, Moher and Perrin

ABSENT: Councillor Denselow

ALSO PRESENT: Councillors S Choudhary, Collier, Farah, Filson, Harrison, Kabir, Long, Mahmood and Tatler

| Agenda Item No | Item  | Ward(s)   | Decision   |
|----------------|---|-----------|--|
| 4.             | Changes to Recycling and Green Waste Collections    | All Wards | (i) that approval be given to increasing the frequency of the dry recycling service to a weekly service;<br>(ii) that approval be given to the extension of the separate food waste collection service to all street level properties;<br>(iii) that approval be given to the introduction of a chargeable garden waste collection service as the means of facilitating these improvements as set out and detailed in section 4 of the report;<br>(iv) that the financial and non-financial benefits that will accrue from these changes be noted;<br>(v) that approval be given to the amendment to the Public Realm Contract and the minor changes to the contract targets to allow these proposals to go ahead. |
| 5.             | Road closures for street parties and special events | All Wards | (i) that approval be given to a reduction of charges for street parties and special events (for example; ad-hoc play street applications) organised by local residents on non-traffic sensitive streets from £1,325 to £200 per event plus VAT to cover the costs of producing the required statutory Traffic Order, drafting the site notice and checking traffic   |

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 21 July 2014 (continued)**

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|                |   |   | <p>management plans;</p> <p>(ii) that approval be given to the reduction of charges for regular special events (e.g. street closures for annual religious events, or regular events hosted by local community groups) from £1,325 to £1,125 plus VAT;</p> <p>(iii) that the charges for special events hosted by commercial groups shall be maintained at the current rate of £1,325 plus VAT be noted;</p> <p>(iv) that it be noted that street party organisers would continue to be required to arrange their own traffic management and meet these costs in full under the new application process.</p>   |
| 6.             | Extension of Childcare at Treetops and Barham Park Children's Centres | Stonebridge;<br>Sudbury;<br>Willesden Green | <p>(i) that approval be given to the re-designation of the children's centre satellite delivery at Barham Park Children's Centre (currently 1.5 days per week) as Nursery Education Grant-funded childcare provision for two, three and four year olds open five days per week, managed by a private, voluntary or independent early years provider, with children's centre sessions being delivered in the evenings and at weekends and seeks permission for the proposed changes from the Barham Park Trust;</p> <p>(ii) that approval be given to the reorganisation of the Willesden Locality Children's Centres so that Treetops Children's Centre building becomes a satellite children's centre providing evening and weekend sessions, with new satellite provision being established part-time in Willesden Health Centre;</p> <p>(iii) that approval be given to the use by the current private provider of on-site nursery provision at Treetops Children's Centre of the space released during the working day to provide additional Nursery Education Grant-funded nursery for two, three and four year olds;</p> <p>(iv) that approval be given to the conversion of the large hall at St Raphael's Intergenerational Centre using two year old capital funding to provide Nursery Education Grant-funded childcare for two, three and four</p> |

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 21 July 2014 (continued)**

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|                |  |                  | year olds, open five days per week, such childcare to be managed by a private, voluntary or independent early years provider.   |
| 7.             | ASC Accommodation Based Care and Support Market Development Plan (MDP) | All Wards        | (i) that approval be given to the Market Development Strategy (MDS) for publication;<br>(ii) that the Adult Social Care’s new strategic approach to development of the local social care marketplace be endorsed.   |
| 8.             | Proposals for Clement Close  | Brondesbury Park | (i) that approval be given to the use of the former respite care centre at 1 Clement Close and adjacent lands, London NW6 7AL (the “Clement Close Site”) as adult social care provision for clients with learning disabilities;<br>(ii) that approval be given to an exemption from the procurement requirements of Contract Standing Orders and the delegation of authority to the Operational Director of Property and Projects in consultation with the Director of Legal and Procurement to agree the terms and enter into a development agreement with Brent Housing Partnership to develop the Clement Close Site as detailed in the ‘development delivery’ section in the report;<br>(iii) that approval be given the total scheme development costs within the range of £2,604,147 (10 homes) to £3,334,017 (14 home);<br>(iv) that approval be given to capital funding comprising of grant funding contributions from the Greater London Authority Mayor’s Housing Covenant 2015-18 from £430,000 (10 homes) to £620,000 (14 homes), £510k from the Adults Social Care capital budget allocation of £1.8m and unsupported prudential borrowing of £1,664,147 (10 homes) to £2,204,017 (14 homes). |
| 9.             | Peel Road update on proposals  | Northwick Park   | (i) that approval be given to the use of 1-5 Peel Road, Wembley, HA9  |

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 21 July 2014 (continued)**

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|                |   |           | <p>7ZY (the “Peel Road Site”) as independent living accommodation for clients with learning disabilities;</p> <p>(ii) that approval given to an exemption from the procurement requirements of Contract Standing Orders and the delegation of authority to the Operational Director of Property and Projects in consultation with the Director of Legal and Procurement to agree the terms, and enter into a development agreement with Brent Housing Partnership to develop the Peel Road Site as detailed in paragraph 3.13 of the report;</p> <p>(iii) that approval given to the total scheme development costs in the range £2,658,158 (10 homes) to £3,373,414 (14 homes);</p> <p>(iv) that approval given to capital funding comprising of grant funding contributions from the Greater London Authority Mayor’s Housing Covenant 2015-18 from £430,000 (10 homes) to £602,000 (14 homes); £510k from the Adults Social Care capital budget allocation of £1.8m and unsupported prudential borrowing of £1,718,158 (10 homes) to £2,261,414 (14 homes).</p> |
| 10.            | Housing Strategy  | All Wards | <p>(i) that approval be given to the Housing Strategy 2014-19 as appended to the report from Strategic Director Regeneration and Growth;</p> <p>(ii) that it be noted that the Evidence Base for the Strategy would be published online simultaneously and that the Action Plan setting out the detail of delivery would be completed following approval of the Strategy.</p>  |
| 11.            | Brent RE:FIT Programme Report – authority to proceed to Call-Off Contract Phase 2 | All Wards | <p>(i) that approval be given to award an Energy Performance Contract (EPC) under the Framework Agreement provided by the GLA RE:FIT programme to install energy conservation measures (ECMs) in selected Brent Corporate Public buildings and a number of Brent schools within the Schools Expansion Programme for the contract value of £941,980 to Imtech Technical Services Ltd (Imtech);</p> <p>(ii) that approval to fund the proposed Brent REFIT schemes from a</p>  |

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 21 July 2014 (continued)**

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|                |   |           | <p>combination of unsupported borrowing, corporate reserves and individual school balances to the value of £674,230 and from Salix Funding for the amount of £267,750;</p> <p>(iii) that approval be given to the appointment of the Building Research Establishment (BRE) to provide continued support and technical expertise through to completion of Call-Off Contract Phase 2 REFIT Programme (ECM Installation) at a cost of £35,152 (excl. VAT &amp; expenses) from existing Property and Projects budgets.</p>                                     |
| 12.            | Procurement and Management of Temporary Accommodation | All Wards | <p>(ii) that approval be give to the pre-tender considerations and the criteria to be used to evaluate tenders for the HALS Procurement and Management of Temporary Accommodation as set out in paragraph 3.2 of the report from the Strategic Director Regeneration and Growth;</p> <p>(ii) that approval be given to invite expressions of interest, agree shortlists, invite tenders for HALS Procurement and Management of temporary Accommodation and evaluate them in accordance with the evaluation criteria referred to in section (ii) above.</p> |
| 13.            | Bio Fuel Supplies for Civic Centre CHP                | All Wards | <p>(i) that it be noted that for the reasons detailed in paragraph 3.6 of the Director’s report, it was proposed that the priced is fixed for 3 years with indexation of the annual price in subsequent years;</p> <p>(ii) that the contract for bio-fuel supplies for Brent Civic Centre CCHP plant be awarded to Fleetsolve Limited.</p>   |
| 14.            | Carlyon Road - disposal of property                   | Alperton  | <p>(i) that approve be given to the disposal of a long leasehold interest in the land and premises at 1C Carlyon Road, Alperton HA0 1HH, as outlined</p>   |

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 21 July 2014 (continued)**

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|-----------------------|---|----------------|--|
|                       |   |                | <p>on the attached plan (Appendix A) on a subject to planning basis to the first preferred bidder as identified in confidential appendix 4 for a capital receipt and 100% nominations rights in respect of affordable housing provision in favour of the Council upon the grant of planning consent – subject to financial checks;</p> <p>(ii) in the event that the above offer does not proceed satisfactorily delegated authority be given to the Strategic Director of Regeneration and Growth in consultation with the Lead Member for Regeneration &amp; Growth to take a decision to revert to the first reserve bid as set out in confidential appendix 4 – subject to financial checks.</p> <p>(iii) authority be granted to the Operational Director Property and Projects to agree the terms of the transaction in consultation with the Chief Finance Officer.</p> |
| <b>15.</b>            | Treasury Management 2013/14 Annual Report           | All Wards      | That the 2013/14 Treasury Management outturn report, which has been presented to the Audit Committee and will also be submitted to Full Council be noted.  |
| <b>16.</b>            | Review of 2013/14 Financial Performance             | All Wards      | that the note the year end financial performance and the unaudited statement of accounts be noted.   |
| <b>17.</b>            | Financial Forecasts for 2014/15                     | All Wards      | that the financial report for May 2014 be noted.   |
| <b>18.</b>            | Revenues, Benefits and Housing Software acquisition | All Wards      | (i) that approval be given to Officers inviting tenders for software for the administration and management of our Housing and Revenues and   |

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 21 July 2014 (continued)**

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|-----------------------|---|----------------|---|
|                       |   |                | Benefits Services on the basis of the pre - tender considerations set out in paragraph 3.6 of the report;<br>(ii) that approval be given to Officers to evaluate the tenders referred to in (i) above on the basis of the evaluation criteria set out in paragraph 3.6 of the report. |
| <b>19.</b>            | Performance and Finance Review<br>Quarter 4 | All Wards      | (i) that the performance information contained in this report be noted and remedial actions taken as necessary;<br>(ii) that the current and future strategic risks associated with the information provided be noted and remedial actions taken as appropriate.                      |